

## **Madelyn Shackelford Washington**

E-mail: madelyn313@gmail.com

### **Digital Learning Librarian, Stan Getz Library**

791 Tremont Street #E310 / Boston, MA 02118 / (805) 404-7467

## **EDUCATION**

---

**Certified International Tour Manager**, International Guide Academy, Denver, Colorado, March 2013

**Master of Library Science**, School of Library and Information Science, Indiana University, Bloomington, Indiana, May 2011

**Master of Music, Afro Latin Music**, Department of Music, California State University, Los Angeles, Los Angeles, California, June 2009

**Bachelor of Arts, Music Industry Studies**, Department of Music, California State University, Northridge, Northridge, California, December 2003

## **EXPERIENCE**

---

**Digital Learning Librarian, Stan Getz Library, Berklee College of Music**, August 2016 - Present

- Provides leadership and ongoing support for the integration of library resources and services into the learning management platforms deployed at Berklee in support of fully online and blended courses.
- Works closely with instructional technologists, faculty, media specialists and other librarians to identify appropriate library and archival materials that promote and support the learning outcomes of supported courses.
- Develops online tutorials, workshops and presentations to promote general and course-specific information literacy goals.
- Actively participates in campus discussions related to the utilization of educational technologies.
- Drafts policies and procedures to ensure effective research services for faculty.
- Pursues appropriate professional development activities to stay informed of best practices, new trends and innovative technologies.
- Provides training to library staff and the campus community on new online learning and content access technologies and articulates how they apply to library resources and services.
- Serves as advisor on resource-related issues, such as fair use and copyright compliance.
- Supervises student employees.
- Pioneers experimental and innovative approaches to virtual and in-person library instruction and reference services.
- Develops and executes in-person library instruction programming.
- Coordinates and assesses in-classroom course-related instruction, individual instruction sessions

and in-library reference and other patron-facing services.

- Serves as liaison librarian to Berklee's Music Business, Music Therapy and Africana Studies programs.
- Contributes to the implementation and support of LibGuides, and when appropriate trains library staff on its use.

**Adjunct Professor, University College, Indiana University-Purdue University, Columbus, Fall 2013 - July 2016**

- Taught First-Year Seminar to incoming freshman, solely responsible for course content.
- Mentored and advised undergraduate student leaders.
- Evaluated student leadership abilities.
- Administered course content in-class and using web conferencing technology.
- Evaluated highly by students for stimulating active learning experiences and for demonstrating an interest in their career and academic goals.

**Assistant Librarian, University Library of Columbus, Indiana University-Purdue University Columbus, March 2012—August 2016**

- Tenure-track position at the Assistant Librarian rank.
- Represented and acted on the Executive Director's behalf when the Executive Director was unavailable.
- Conducted ongoing assessment of the library's public-facing programs and services.
- Used the Indiana University Information Environment (IUIE) to gather data referring to library collection, size, use and age.
- Participated in annual systematic studies to determine the comprehensive strengths and weaknesses of the print collection.
- Identified trends and recommended strategies to enhance the library collections in the areas of Music, Gender Studies, Sexuality, Education, World History and Caribbean and American Literature.
- Collaborated with others to prepare and conduct collection development studies that included emerging trends in information factoring in the needs of users and anticipated needs of users.
- Selected and deselected monographs.
- Designed and taught workshops on topics such as, information literacy and technology use.
- Assessed student learning and teaching effectiveness in information literacy workshops.
- Designed information literacy tutorials for the library website.
- Developed, recommended and drafted policies, procedures and standards for arranging and describing manuscript, archives, books and non-textual materials.
- Created and maintained appropriate departmental control records.
- Performed original and complex copy cataloging for the general collection.
- Website content manager.
- Provided research assistance for faculty, students and staff in-person, on the phone, chat and via email as requested.

- Assisted with orientation of new students and student library assistants.
- Represented the library on internal campus committees.
- Provided instruction-based outreach initiatives designed to engage high school students.
- Initiated, planned and conducted a variety of programs and activities to encourage the use of the library by students, faculty, staff and the community including but not limited to, films and special events, panel discussions, and school and community outreach.
- Attended professional conferences, meetings, and continuing education workshops.
- Engaged in activities that disseminate research.
- Developed training for student library assistants and full-time support staff.
- Supervised book repair volunteers.
- Assisted with open access initiatives related to the campus including the institutional repository and open journals system as needed.
- Promoted the IUPUI Open Access Policy.
- Prepared meeting agendas, minutes and action items that facilitated the efficient accomplishment of the library's milestone tasks.
- Collaborated with campus administration in the design of faculty professional development opportunities.

**Interim Executive Director, University Library of Columbus, Indiana University-Purdue University Columbus, July 2012—January 2013**

- Directed a joint-use library devoted to supporting teaching and learning.
- Supervised a library staff of two professional staff and one librarian.
- Coordinated the supervision of student library assistants.
- Planned and implemented outreach activities.
- Prepared and implemented library assessment activities aligned with institutional mission, vision and goals in connection with an accreditation visit from the Higher Learning Commission (HLC).
- Maintained a materials budget of \$50,000 for a library of 36,000 print volumes and 271,000 electronic resources.
- Provided high-level oversight of the development of library policies.
- Coordinated the work of the library with community partners to ensure long-term sustainability of digital content and technical infrastructure.
- Provided long-term planning for the growth of an innovative outcomes-based information literacy program.
- Recruited, trained, developed and supervised library support staff and student workers.

**AWARDS AND HONORS**

---

(Accepted) Minnesota Institute for Early Career Librarians From Traditionally Underrepresented Groups (2014). University of Minnesota, Minneapolis, MN

Indiana Librarian Leadership Academy (2013-2014). Indiana State Library, Indianapolis, IN.

## **EVENT PLANNING, MANAGEMENT AND ADMINISTRATION**

---

**Indiana University Librarians Association, Programs and Social Committee**, (chair) July 2015-May 2016, (vice-chair) October 2014-May 2015

Responsibilities included: planning and coordination of programs of interest for association members. Events included: luncheons, meetings, walking tours, workshops and webinars.

- On-site coordinator/point person at events.
- Conducted post-event evaluations in order to determine how future events could be improved.
- Worked with the Treasurer to maintain records of the financial details of events.
- Budget planning, tracking and reporting.

**Indiana University Libraries, Librarians' Day Committee**, (chair) December 2013-June 2014 (member) October 2012-2014

Responsibilities included: planning and coordination of programs for 'Librarians' Day'—a day-conference intended to encourage discussion and interaction among Indiana University librarians.

URL: <https://guides.library.ipfw.edu/librariansday2014>

- Worked with senior administration to create a program, and to align presenters for conference programming: plenaries, concurrent sessions and poster sessions.
- Coordinated services for a day-conference: facilities, catering, signage, displays and special requirements.
- Conducted post-event evaluations in order to determine how future conferences could be improved.

**Consultant/Instructor, El Estudio Vitta Pilates y su Escuela de Formación de Instructores, Montevideo, Uruguay**, January 2006—Present

- Maintains business and marketing plans for a pilates and ballroom dance school.
- Coordinates annual working budget with school director and staff of seven.
- Develops programming for live audiences.
- Identifies potential donors and procures gifts.
- Grant writing.

**Proprietor, Souell Productions, Simi Valley, California**, July 1999—Present

- Provides management to 14 private contractors for live musical (touring and non-touring) productions.
- Coordinates agreements between performing arts organizations and concert promotion agencies.
- Personnel management.
- Responsible for all contract negotiations with prospective presenters.
- Makes final decisions regarding venues.
- Administers performance budgets.

- Salary distribution.
- Concert program planning.
- Fundraising activities.
- Website content manager.

## SELECTED PRESENTATIONS

---

### Panels

“Librarian Outsider: Balancing the needs of ourselves and our students”. Librarians Association of the City University of New York, LACUNY Institute *Librarianship in Challenging Times: Advocating for Intellectual Freedom, Democracy, and Equity*, May 11, 2018

“Getting Past Post-Truth: Librarians Respond” Association of College and Research Libraries-New England Chapter, Annual Conference, *Reframing Librarianship in the 21st Century*, May 12, 2017, Burlington, Vermont

URL: [http://scholarworks.umass.edu/acrl\\_nec\\_conf/2017/presentations/16/](http://scholarworks.umass.edu/acrl_nec_conf/2017/presentations/16/)

“Colorism on the operatic stage: William Grant Still’s Troubled Island and the relationship between libretto and musical procedure.” 30th Annual MELUS Conference, *Doing the Charleston: performing racial, gender, sexual, and class identities in multi-ethnic literatures and culture*. Charleston, South Carolina. March 4, 2016

### Invited talks

“What’s the 411? Remixing digital resources in the Stan Getz and Albert Alphin Libraries”. Berklee Teachers on Teaching 2017: *Remix and Mastery*, January 17, 2017 Boston, MA

“Women in Afro-Cuban Folk Music”. Lecture-demonstration. FOLK-F 363 Women’s Folklore/Folklife/Folkmusic, Indiana University-Purdue University, Columbus, October 16, 2014, Columbus, Indiana

### Webinars

“Digital Literacy for Artistic Researchers and Practitioners” (September 1, 2017) Invited Speaker. National Information Standards Organization (NISO) Webinar: *Digital and Data Literacy, Part One - Identifying Demands on Students, Faculty and Librarians*.

URL: <https://www.niso.org/events/2017/09/digital-and-data-literacy-part-one>

Burt, Dianna, Johnson, Leigh-Anne, and **Washington, Madelyn**. (May 13, 2014) “Progress: Decision Making, Time and Project Management, Delegation, Measuring and Celebrating Achievement”. Indiana Librarian Leadership Academy.

## **SERVICE**

---

### **Piano Craft Gallery, Boston MA**

Board Member (October 2017-)

### **Association of College and Research Libraries (ACRL)**

dh+lib Review, Editor-at-Large, November 2013, 2018

### **Indiana University Libraries**

Discovery Layer Advisory Committee,

(member) May 2015-August 2016

Indiana University Librarians Association Programs and Social Committee

(chair) July 2015-May 2016

(vice-chair) October 2014-May 2015

Librarian's Day Committee,

(chair) December 2013-June 2014

(member) October 2012-2014

Council of Head Librarians, (member) Fall 2012

### **Indiana University-Purdue University, Columbus**

Diversity Council,

(member) May 2015 - August 2016

Executive Committee,

(member) May 2014 - August 2016

Faculty Senate,

(president) May 2016 - August 2016

(secretary) May 2015 - May 2016

(co-secretary) May 2014 - May 2015

(senator) August 2011 - August 2016

Faculty Affairs Committee,

(chair) May 2014-December 2015

(member) Fall 2011 August 2016

Student Affairs Committee,

(member) Fall 2011- August 2016

Division Heads and Program Directors Committee, Fall 2012

National Anthem, IUPUC Commencement (soloist), 2012, 2013

## SELECTED PUBLICATIONS

---

### Book Chapters

Cline, Nicholae, Lopez-McKnight, Jorge, **Washington, Madelyn** (2018). "Like our lives depended on it: Reflections on embodied librarianship, counter-spaces, and throwing down." Chapter 13 of *In our own voices, redux: the faces of librarianship today*.

(2018) "Serving the sons and daughters of mechanics and farmers in the Crossroads of America." Chapter 17 of, *In our own voices, redux: the faces of librarianship today*.

## SPECIALIZED SKILLS

---

### Library Management Systems

**Sirsi Dynix Symphony.** Day to day copy cataloging and original cataloging of donated items, circulation of library items and report generation.

**Evergreen.** Circulation of library items and report generation

### Discovery Interfaces

**EBSCO Discovery Services** and **Summon.** Experience teaching and helping users find information using various databases hosted by the EBSCO subscription agent, Proquest product line and an array of other bundled content pools.

### Course Management

**Canvas.** Familiarity with the Canvas learning management system as an Instructor.

**Oncourse.** Familiarity with Oncourse as a user and instructor.

**BlackBoard.** Preliminary experience with Blackboard as a user.

### Metadata & Cataloging Standards

**MARC.** Traditional cataloging coursework, experience mapping MARC to other metadata formats for digital library projects and cataloging music scores, recording and monographs.

**LCSH.** Expertise with subject analysis and classification.

**MODS.** Experience implementing MODS as the basic descriptive schema for (in-class) digital library projects, and mapping to MODS from other metadata formats.

**Dublin Core.** Experience using Dublin Core in the Open Archives Initiative environment and in the DSpace repository software.

**EAD.** Metadata coursework. Personal archiving project.

**VRA Core.** Preliminary experience using VRA Core as the schema for a digital image database class project.

**FRBR & FRAD.** Experience implementing, FRBR and FRAD for the Variations/FRBR Project (Variations as a Testbed for the FRBR Conceptual Model). Contributed to a FRBR-specific data model used in the design of a search interface for discovering FRBR specific data. Author of documentation describing FRBR usage for the Indiana University Digital Library Program

**RDA & AACR2.** Preliminary experience using RDA in a Semantic Web setting. Using the RDA Toolkit, created crosswalks between the two standards. Experience cataloging music scores, recording and monographs.

**Ontology** construction using semantic web technologies: **RDFS** and **OWL**.

Preliminary knowledge of **Sparql Query Language** for **RDF**.

### **Programming & Markup Languages**

Expertise in **XML** and related standards, including **XSLT**, **XPath**, **XQUERY**, **DTD** and **W3C XML Schema** creation.

Knowledge of web technologies including **XHTML**, **CSS**, and **Javascript**

Introductory experience **Perl** scripting. Some use of Perl for **CGI** scripts.

### **Digital Collections**

Experience testing the Scherzo application, an openly accessible search interface for discovering FRBRized data.

Familiar with scanning and technology tools.

### **Digital Audio**

Expertise using **Protools**, and **Logic**.

### **Digital Video**

Familiar with **Adobe Premier**.

Skilled user of DV cameras and related equipment.

Web Video Conference Intermediate experience using **Adobe Connect** and **WebEx** to deliver course content and webinars.

## **WEBSITE CONTENT MANAGEMENT**

---

Souell Productions. URL: <http://www.souell.com>

The Librarian Sings. (personal website) URL: <http://thelibrariansings.com>

## **LANGUAGES**

---

Conversational Spanish and Portuguese.

Reading knowledge of French and Italian.

## **PERSONAL**

---

Soloist: Dramatic Coloratura Soprano, Alto Flute, C Flute, Piccolo

Chorister/Soloist: Albert McNeil Jubilee Singers of Los Angeles, 1998-2004

